

On February 18, 2014, at 9:30 a.m., VUPD was notified by a staff member that an office suite in Stevenson Center had been unlawfully entered and property had been taken. The suite door was reported to have been unlocked. The burglary is believed to have occurred between 9:10 a.m. and 9:15 a.m. on February 18, 2014. Vanderbilt University Police Department is investigating the incident. There is no suspect description at this time.

If you have information about this or a similar incident, please call the Vanderbilt University Police Department at (615) 322-2745.

#### Risk Reduction Tips

- Secure your valuables, record serial numbers or engrave expensive items with identifying information.
- Always lock your door; even when just leaving for a few minutes.
- Report lost or stolen residence keys immediately to your department or building manager.
- Report suspicious persons or activities to VUPD immediately.